

BUILDING PERMIT APPLICATION
SBL#

Town/Village of Mayfield
28 N. School St. Mayfield, NY 12117

FOR OFFICE USE ONLY:
Permit #:
Date Received:
Approved Denied
Flood Zone: Yes No
Fee Paid: \$

Owner Information

Name:
Mailing Address:
(Home): Phone (Cell):

Estimated Value of Project: \$
Permit Fee: \$

Property Information

Address:
Zoning District:

Contractor Information

Name:
Site Contact Person:
Phone:
Address:
State:
Zip:
Workers Compensation Insurance: [ ] Attached [ ] On File

Project Type (Check all that apply):

[ ] Single Family Home (Site Built)
[ ] Single Family Home (Modular)
[ ] Manufactured Home
[ ] Addition
[ ] Alterations - Type
[ ] Septic System/Repair
[ ] Water/Well
[ ] Wood/Pellet Stove (Solid Fuel)
[ ] Garage/Storage Shed (<144 sq. ft.)
[ ] Garage/Storage Shed (>144 sq. ft.)
[ ] Demolition
[ ] Solar Panel (Residential)
[ ] Pool (Above/In-ground) - Size: ft.
- Type: Concrete Vinyl Fiberglass
[ ] Electrical
[ ] Change of Occupancy
[ ] Central Heat
[ ] Commercial
[ ] Deck (Drawing required)
[ ] Other:

Building Details

Width:
Height:
Length:
Stories:
Bathrooms:
Total Sq Ft:
Heat Type:

Required Documentation

[ ] Plans and Written Description of Work
[ ] Engineer/Architect Stamp (if req'd)
[ ] Plot Plan (new structures/septic)
[ ] Current Deed (new construction)
[ ] Property Owner (BP-1) Received
[ ]

Table with 2 columns: PERMIT FEES, \$\$
Rows include: Houses (Site Built)-First 1500 sq.ft., Each Additional 1000 sq.ft., Modular House-First 1500 sq.ft., etc.

IMPORTANT INFORMATION:

- 1. To determine compliance with the building code and other regulations information describing the work being proposed such as plans, and written descriptions must accompany this application.
2. All plans submitted for approval must be stamped by an Engineer or Architect if the proposed project meets any of the following criteria:
The proposed project is for a residential occupancy and exceeds 1500 square feet in area or \$20,000 in cost.
The proposed project is for a commercial occupancy.
The proposed project is for a septic system installation.
\*Please note: ANY change in plans will require a NEW set of stamped plans
3. A plot plan is required for all new structures and septic systems
4. A current deed is required for all new construction.
5. The issuance of a building permit does not certify compliance with any other agencies regulations. This office will assist you in identifying other agencies that have regulations regarding your project, however the final responsibility rests with the property owner to comply with all regulations.
6. Before commencing any demolition, the permit holder shall contact the Department of Labor at 518-457-2735 for regulations regarding your project.
7. Please contact The Adirondack Park Agency at 518-891-4050 for determinations regarding their regulations and your project.
8. A permit will be issued when the application has been determined to be complete.

Applicant Certification

By signing this application, I certify that the information provided is correct and that I will comply with all applicable laws and ordinances. I also authorize the Building Inspector/Code Enforcement Officer or Assessor to inspect the property during normal business hours.

Signature of Owner/Authorized Agent:
Date: