

REGULAR MEETING APRIL 19, 2012

A regular meeting of the Mayfield Town Board was held on Thursday, April 19, 2012 at the Mayfield Municipal Complex 28 N School St. Mayfield. The meeting was called to order at 7:00PM and opened with the Pledge of Allegiance led by Supervisor Richard Argotsinger.

PRESENT: Supervisor Richard Argotsinger
Councilman Charles Morrison
Councilman Thomas Ruliffson
Councilman Steve Van Allen

ABSENT: Councilman Vincent Coletti

OTHERS PRESENT: Jane Potts, Jack Putman, Mike Stewart CEO, Bob Phillips, Mel Dopp Highway Superintendent, Robert Stone, Carol & Ron Jablonski, Sherry Boynton

PUBLIC- No one spoke at this time.

DEPARTMENT REPORTS

CEO- Mike Stewart CEO submitted his monthly report which included 4 permits issued for the month and 5971 visits were made to the website in March. Also has several property maintenance items and are sending notices out.

HIGHWAY- Mel Dopp, Highway Superintendent submitted his monthly report which included Beech Street is ready to be paved. Wings and plows have been painted and are having trouble getting parts for the pavers, 4 loads of sand have been taken to the beach. Also 5 trees have been taken down, also would like to bid out the 1980 international broom truck.

RES# 70 APPROVE TO BID OUT 1980 INTERNATIONAL BROOM TRUCK

On motion by Councilman Morrison and seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to advertise for bids for the 1980 International broom truck with bids due by 12:00 May 17th with bids publicly opened at 12:05.

Mel Dopp Highway Superintendent reported that county clean up day is May 5th from 9-12.

RES# 71 APPROVAL TO HIRE CALLANAN INDUSTRIES FOR PAVING

On motion by Councilman Van Allen and seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to hire Callahan Industries at \$64.73 per ton for the paving of 6 roads in the Town of Mayfield.

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Councilman Van Allen thanked the highway department for all their work at the town beach.

ATTORNEY REPORT- Attorney Greco reported that all legal work is up to date.

SUPERVISOR REPORT- Supervisor Argotsinger reported that he has worked with the County Planning Board for RFP proposals for engineering services to review map, plan and report for the proposed Town of Mayfield sewer and storm water districts for the Lakeview Village at Paradise Point subdivision. Also has received the dog control report and has attended all required county meetings, which are quiet at the moment.

COMMITTEE REPORTS

CEMETERY- Councilman Morrison reported that 2 trees have been taken down at the cemetery and has 2.5 trees to be taken down.

RES# 72 APPROVAL TO HAVE 2.5 TREES TAKEN DOWN AT CEMETERY

On motion by Councilman Morrison seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to have 2.5 trees taken down at the Union Rural Cemetery in the amount of \$1400.00 which includes clean up.

RES# 73 APPROVAL OF CEMETERY LOT PRICING

On motion by Councilman Morrison seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves the cemetery lot pricing effective May 1, 2012

Lot Size	Square Feet	Price plus corner markers
Single lot	35	\$410.00
2-grave lot	70	\$670.00
3-grave lot	100	\$900.00
4-grave lot	150	\$1150.00
5-grave lot	175	\$1400.00
6-grave lot	200	\$1700.00
7-grave lot	250	\$2100.00
8-grave lot	300	\$2500.00
10-grave lot	350	\$2900.00
12-grave lot	400	\$3320.00

Corner markers are required
Cost \$50.00 for a set of four \$70.00 for set of six
Installation included

Corner marker price is not included in lot price,
Cost for corner markers will be added at the time lot is purchased

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Additional Charges	Price
Grave Openings	\$650.00
Cremations	\$300.00
No Vault Burial	\$300.00
Winter Vault Fees	\$100.00
Foundations	see price list
WINTER BURIALS effective December 1- April 1	\$1500.00
Opening charge	650.00
Winter fee from 12/1-4/1	550.00
Frost removal	300.00 (digger)

Supervisor Argotsinger reported that when the town took over the cemetery \$10,000 was taken out of the reserve account and put into the checking account , now he would like to take the 10,00 out of the checking and put it back into the reserve account.

RES# 74 WITHDRAW \$10, 00 FROM CHECKING ACCOUNT AND DEPOSIT IT INTO RESERVE ACCOUNT FOR CEMETERY

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to transfer \$10,000 from the cemetery checking account into the cemetery reserve account.

RES# 75 ADOPTION OF CELL PHONE & COMPUTER USE POLICY

On motion by Councilman Morrison seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves of the cell phone and computer use policy as follows

PURPOSE:

Mayfield Town Employees are obligated to conserve and protect Town resources for the benefit of the public interest, rather than private interest. Responsibility and accountability for appropriate use of Town resources applies to all individuals who are employed by the Town of Mayfield.

Definition:

“Town Resources” include computers and cell phones under the Town Employee’s official control, in his or her custody or to which he or she has access.

General Provisions:

No Town Employee may use Town resources for their personal benefit or gain of any Town Employee or any other person.

Use of Town Owned Computers:

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The use of Town owned computers may only be used for Town business. Use of this equipment to access pornographic web sites is prohibited at all times. Use of Town internet access to buy or sell merchandise through on line auction sources such as E-Bay auctions, Yahoo, etc., for private use is expressly prohibited. Use of Town owned computers may not be used for any personal use or benefit.

Cellular Telephones

Cellular telephones provided by the Town of Mayfield are intended for Town business only. Town employees may not use Town owned cell phones for personal use and may never use them for private business or political purposes (All area code 900 numbers are strictly prohibited.) For all personal use calls sent and received the Town employee must identify these calls on the monthly billing and be required to pay the Town the full cost of such calls at the per minute rate including a taxes. Town employees with assigned cell phones are required to review every monthly bill for their assigned phone, pay for personal calls either sent or received. Payment must be made no later than the payroll period in which the billing is received. Proper documentation to be maintained includes a copy of the bill on which the personal calls and minutes used are noted including payment amount and date. A receipt for payment from the Town must be attached. All records must be maintained and available for audit for the current year. The per minute rate is calculated by dividing the monthly base rate, including taxes by the number of minutes included in the base rate.

VIOLATIONS:

Any employee who violates these rules or otherwise abuses the privilege of use of the Town of Mayfield computers and /or cell phones will be subject to corrective action by the Town Board of Mayfield.

OLD BUSINESS

ACCOUNTING OF RECORDS- Supervisor Argotsinger requested is completed by next month's meeting.

HIGHWAY ROOF- tabled until May meeting

FINANCIAL REPORT-

TOWN CLERK'S REPORT was submitted with fees collected in the A account \$741.00
B account \$692.50

RES# 76 APPROVAL OF PAYMENT OF VOUCHERS

On motion by Councilman Van Allen seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves the payment of vouchers in the following accounts

General Townwide	vouchers 76-108	\$20,001.37
Plus voucher from Amelia Feerick in the amount of 200.00		
General Outside	vouchers 15-19	\$1,185.94
Highway Townwide	vouchers 20-26	\$21,680.98

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Highway Outside	vouchers 30-44	\$5,132.18
Cemetery	vouchers 2-4	\$686.88
Plus voucher from TSB Contracting in the amount of 200.00		

NEW BUSINESS

RES# 77 CHAMBER OF COMMERCE MERGER APPROVAL

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Town of Mayfield authorizes Supervisor Argotsinger to vote yes on the proxy for the merger of the Fulton County Chamber of Commerce and the Montgomery County Chamber of Commerce.

RES# 78 ACCEPTANCE OF SLATE OF GOVERNORS FOR NYMIR

On motion by Councilman Ruliffson seconded by Councilman Morrison the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to authorize Supervisor Argotsinger to accept the slate of governors for a five year term on the proxy for NYMIR

A short discussion was held on Larry Flood zoning change request. It was decided to have Mike Stewart CEO sent letters to all property owners up to the town line with input due back by the May 17th meeting.

RES# 79 ACCEPTANCE OF ZONING BOARD CHAIRMAN & VICE CHAIRMAN

On motion by Councilman Van Allen seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves that Richard Dixon be named chairman and David Sammons as vice chairman for the Zoning Board of Appeals for 2012.

Carol & Ron Jablonski entered the meeting at 7:29PM.

RES# 80 OPEN PUBLIC HEARING ON PROPOSED LOCAL LAW #1 OF 2012

On motion by Councilman Morrison seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Town Board of the Town of Mayfield approves to open the scheduled public hearing on proposed local law #1 of 2012 at 7:30 PM.

Attorney Greco explained the local law.

The public hearing was left open and the town continued with town business.

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Councilman Morrison reported that he feels the town should do a dog enumeration. Jane Potts DCO agreed and feels cats should be included. A short discussion followed.

Sherry Boynton entered the meeting at 7:35PM.

RES# 81 ACCEPT TO DO A DOG ENUMERATION

On motion by Councilman Morrison seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to do a dog enumeration in the town of Mayfield.

RES# 82 OPEN PUBLIC HEARING ON PROPOSED LOCAL LAW #2 OF 2012

On motion by Councilman Morrison seconded by Councilman the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to open the scheduled public hearing on proposed local law #2 of 2012 at 7:45PM

Mike Stewart read the certificate of publication.

Carol Jablonski 276 Berry Road stated she was here with her husband and is concerned about the use of the property. Property is quite deep and with the west wind noise, smoke will be heard in her yard. Also questioned the usage of the site.

Attorney Greco responded to her questions.

Robert Stone 2268 St Hwy 30 reported that he has no formal plans except that every lot on that side of the road is commercial except his.

Attorney Greco read a letter from Fulton County Planning Board with a recommendation that the town approves this Local Law amending the zoning along NYS Route 30 per their March 20, 2012 meeting.

Attorney Greco also read a read from Fulton County Planning Board regarding proposed Local Law #1 of 2012 from their meeting on March 20, 2012 and would be offering no recommendation to the Town Board regarding this Local Law.

RES # 83 CLOSE PUBLIC HEARING ON PROPOSED LOCAL LAW #1 OF 2012

On motion by Councilman Morrison seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to close the public hearing on proposed local law #1 of 2012 at 7:55 PM

RES# 84 ADOPTION OF LOCAL LAW #1 OF 2012

On motion by Councilman Morrison seconded by Councilman Ruliffson the following resolution was adopted by Roll Call Vote

Supervisor Argotsinger	aye
Councilman Coletti	absent
Councilman Morrison	aye

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Councilman Ruliffson aye

Councilman Van Allen aye

RESOLVED that the Mayfield Town Board adopts local law # 1 of 2012 A local law amending Local Law #2 of the year 2005 so as to add an Article IV- A regarding land subdivision Regulations.

More discussion was held on the dog enumeration and the dog control committee will meet and report back at the May meeting.

RES# 85 CLOSE PUBLIC HEARING ON PROPOSED LOCAL LAW #2 OF 2012

On motion by Councilman Ruliffson seconded by Councilman Morrison the following resolution was ADOPTED 4 AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

RESOLVED that the Mayfield Town Board approves to close the scheduled public hearing on proposed local law #2 of 2012 at 8:02PM

Attorney Greco read the proposed local law #2 of 2012.

RES# 86 ADOPTION OF LOCAL LAW #2 OF 2012

On motion by Councilman Morrison seconded by Councilman Ruliffson the following resolution was adopted by Roll Call Vote

Supervisor Argotsinger aye

Councilman Coletti absent

Councilman Morrison aye

Councilman Ruliffson aye

Councilman Van Allen aye

RESOLVED that the Mayfield Town Board approves to adopt Local Law #2 of 2012 A local law amending the Zoning Law of the Town of Mayfield (Local Law No.2 of the year 2005) with regard to zoning reclassification.

REMINDERS

Vouchers due May 11th

Regular Meeting May 17th

Town Clean Up Days May 17th -19th

Cemetery Clean Up April 28th 9-12

On motion by Councilman Morrison seconded by Councilman Van Allen the meeting was adjourned at 8:10 PM 4AYES (Argotsinger, Morrison, Ruliffson, Van Allen) 1 ABSENT (Coletti)

Respectfully Submitted:

Dorothy Hart, Town Clerk RMC

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