

## REGULAR MONTHLY MEETING FEBRUARY 13<sup>TH</sup> 2018

The regular meeting of the Mayfield Town Board was held on February 13<sup>th</sup> 2018 at 6:30 pm at the Mayfield Municipal complex at 28 N. School St. Mayfield NY and opened by Supervisor Argotsinger with the Pledge of Allegiance.

PRESENT: Supervisor Richard Argotsinger  
Councilman Vincent Coletti  
Councilman Jack Putman  
Councilwoman Roberta Ricciardi  
Councilman Thomas Ruliffson

ALSO PRESENT: Mike Stewart, Nathan Matthews, James Cownie

### DEPARTMENT REPORTS:

CEO Mike Stewart submitted his monthly report stating 1 building permit was issued, there were 7139 visits to the website. The planning Board is holding a Public Hearing on a 4 lot RV Park on Lakeside Dr. February 21. There was discussion about updating the fee structure for building permits.

HIGHWAY SUPERINTENDENT: Absent-no report

SUPERVISOR: Supervisor Argotsinger reported that 4<sup>th</sup> quarter sales tax for 2017 is up from 2016. Sales tax distribution rate is 19.2%. PILOT from Community Heritage is \$8932.85 and Petoff Gardens #2 is \$4712.75, which is 5% of the rents collected. Touchstone Commercial Partners wants to purchase the Post Office.

BOOKKEEPER REPORT: Nathan Matthews states all board members have monthly financial sheets for January 2018, the year end financial report and the Annual Update Document which is to be audited by the board. AUD has been filed with the state.

RES# 44 On motion by Councilman Coletti, seconded by Councilwoman Ricciardi the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)  
RESOLVED that the Mayfield Town Board accepts the AUD report for audit.

### OLD BUSINESS

#### EAP CONTRACT

RES # 45 On motion by Councilman Putman, seconded by Councilman Coletti the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)  
RESOLVED that the Mayfield Town Board agrees to participate in the Employee Assistance Program and authorizes Supervisor Argotsinger to sign the Employee Assistance Program contract.

#### PLANNING CONTRACT

RES# 46 On motion by Councilman Coletti, seconded by Councilman Ruliffson the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)  
RESOLVED that the Mayfield Town Board authorizes Supervisor Argotsinger to sign the Planning Contract with Fulton County.

## CEMETERY RATES AND POSITIONS

Cemetery Administrator Diane Henderson would like to meet with the cemetery committee to discuss the current rates.

RES# 47 On motion by Councilwoman Ricciardi, seconded by Councilman Coletti the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)

RESOLVED that the Mayfield Town Board will advertise the positions of Cemetery Administrator and Grave Digger/Groundskeeper with letters of interest due by noon, Friday, March 2<sup>nd</sup> 2018.

## NEW BUSINESS

### POSTAGE METER

Bookkeeper Nathan Matthews discussed the benefits of having a postage meter in the Town Offices.

RES# 48 On motion by Councilwoman Ricciardi, seconded by Councilman Coletti the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)

RESOLVED that the Mayfield Town Board authorizes Supervisor Argotsinger to sign the contract to lease a postage meter for 60 months at a rate of \$140 per quarter.

### RANGER RESOLUTION

Discussion on increasing Forest Rangers throughout the State due to the increase in State Land.

### SPEED LIMIT ON STATE HIGHWAY 29A

Residents along the section of State Highway 29A from Nine Mile Tree Rd. to the intersection of State Highway 29 have requested a reduction of the current speed limit to 45 MPH.

RES# 49 On motion by Councilman Ruliffson, seconded by Councilman Coletti the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)

RESOLVED that the Mayfield Town Board will request the State evaluate State Highway 29A from 300' west of Nine Mile Tree Rd. to State Highway 29 and provide a hidden driveway sign at 241 State Highway 29.

### APPROVAL OF MINUTES FOR JANUARY 9<sup>TH</sup> 2018 REGULAR MEETING

RES# 50 On motion by Councilman Putman, seconded by Councilman Coletti the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)

RESOLVED that the Mayfield Town Board approves the minutes from January 9<sup>th</sup> 2018

## FINANCIAL REPORTS

### TOWN CLERKS REPORT

The Town Clerks' report was submitted with fees collected in the A Account of \$6735.00 and the B account of \$3180.00.

### APPROVAL OF VOUCHERS

RES# 51 On motion by Councilman Coletti, seconded by Councilwoman Ricciardi the following resolution was adopted 5 AYES (Argotsinger, Coletti, Putman, Ricciardi, Ruliffson)

RESOLVED that the Mayfield Town Board approves the payment of vouchers in the following accounts for Abstract # 2 of 2018

A.	GENERAL TOWNWIDE	\$34,668.58
B.	GENERAL OUTSIDE VILLAGE	\$1,889.41
DA	HIGHWAY THOWNWIDE	\$65,300.17
DB	HIGHWAY OUTSIDE VILLAGE	\$8,764.98

SF	FIRE DISTRICT # 1	\$42,728.00
TA	TRUST AND AGENCY	\$3,292.88

PUBLIC COMMENT Jim Cownie discussed the fund balance with the Board

REMINDERS:

CLEAN UP DAYS

Times for Clean up days are set as 7am-6pm Thursday and Friday, and 8am-1pm Saturday

NEXT MEETING IS MARCH 13<sup>TH</sup> 2018

VOUCHERS DUE FRIDAY MARCH 9<sup>TH</sup> 2018

ALL TOWN OFFICES ARE CLOSED FEBRUARY 19<sup>TH</sup> FOR PRESIDENTS DAY

WORKSHOP MEETING IS TUESDAY FEBRUARY 27<sup>TH</sup> AT 5:30PM

ADJOURMENT

On motion by Councilman Coletti, seconded by Councilman Ruliffson the meeting was adjourned at 8:11 pm.

Respectfully Submitted

Nancy Parker, Town Clerk/RMO