

SPECIAL MEETING, MARCH 03, 2011

A special meeting of the Mayfield Town Board was held on Thursday, March 3, 2011 at the Mayfield Municipal Complex 28 N School Street.

The meeting was called to order at 7:00 PM by Supervisor Richard Argotsinger.

The Pledge of Allegiance was led by Lois Montanye.

PRESENT Supervisor Richard Argotsinger
 Councilman Vincent Coletti
 Councilman Shawn Humphrey
 Councilman Thomas Ruliffson
 Councilman Steve Van Allen

OTHERS PRESENT: Jeff Brooks, Jim Cownie, Lois Montanye, Richard Morrison, Mel Dopp Highway Superintendent, Jack Putman, Malcolm Simmons, Kathy Sieg, Liz Argotsinger, John Baker Leader Herald, Mike Stewart CEO, Sue Wemple, Josh Subik Recorder

PUBLIC- No one spoke at this time.

OLD BUSINESS

Annexation of Land from Town of Mayfield into the Village of Broadalbin. – Supervisor Argotsinger gave a brief history of the process beginning in November 18, 2010.

RES# 48 DISAPPROVING THE ANNEXATION OF LAND FROM THE TOWN OF MAYFIELD INTO THE VILLAGE OF BROADALBIN

On motion by Councilman Coletti seconded by Councilman Ruliffson the following resolution was ADOPTED by roll call vote.

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|------------------------|-----|
| Supervisor Argotsinger | AYE |
| Councilman Coletti | AYE |
| Councilman Humphrey | AYE |
| Councilman Ruliffson | AYE |
| Councilman Van Allen | AYE |

WHEREAS, the Town of Mayfield was duly served with a petition seeking annexation of certain lands within the Town of Mayfield to the Village of Broadalbin, and

WHEREAS, the Town Board of the Town of Mayfield formally accepted the said petition and scheduled a public hearing thereon by Resolution duly adopted and dated November 18, 2010, and

WHEREAS, in accordance with Section 705 of the General Municipal Law, a joint public hearing was held on December 13, 2010 by the governing boards of the Town of Mayfield, the Town of Broadalbin and the Village of Broadalbin, being all of the municipalities affected by the proposed annexation, and

WHEREAS, the Town of Mayfield, acting by and through its duly elected and constituted Town Board, has deliberated and given the due consideration to the statutory factors required for it to make its determination as to whether or not the proposed annexation should be approved, and

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WHEREAS, after due deliberation and consideration, the Town of Mayfield has determined that the proposed annexation is not in the over all public interest, based upon the findings hereinafter set forth,

NOW, THEREFORE, it is hereby RESOLVED by the Town Board of the Town of Mayfield that the proposed annexation as prayed for by the aforesaid petition be and the same is hereby DISAPPROVED, and it is further

RESOLVED that the Mayfield Town Board hereby determines that the aforesaid petition for annexation does comply with the provisions of Article 17 of the General Municipal Law, and it is further

RESOLVED that the Town of Mayfield's disapproval of the proposed annexation as prayed for in the aforesaid petition is based upon the following findings with respect to the effect of such proposed annexation on the over-all public interest:

1. The apparent purpose of the proposed annexation is for the creation of a 150 lot housing development subdivision, as is evidenced by the presentation made by the proposed developer at the December 13, 2010 joint public hearing.
2. The proposed development would cause the Town of Mayfield to lose substantial amounts of revenue, as is outlined in the Summary Report prepared by the Fulton County Planning Department, the findings of which are hereby incorporated herein.
3. The proposed development would adversely impact Bellen Road and Kettle Road, both of which are presently owned by the Town of Mayfield. The increased traffic on said roads would result in the Town's expenditure of substantial sums of money for the repair, maintenance and upkeep of said roads.
4. The proposed development would be out of compliance, with the Town of Mayfield Comprehensive Plan which recommends, among other considerations, that development should be consistent with the existing neighborhood character.
5. The residents of Bellen Road residing in the Town of Mayfield are opposed to the proposed development and its impact upon their quality of life, their property values and their general safety and well-being; and it is further

RESOLVED that this Resolution shall also constitute the written order of this Board required by Section 711(2) (b) of the General Municipal Law and, as such, IT IS ORDERED

BEACH- Councilman Humphrey explained the 4 positions that will be available at the beach this summer and reviewed the job descriptions of each. A lengthy discussion was held on the rate of pay for the different positions. The following was the recommendation of the board

Beach Director 37.5 hrs per week

Caretaker 20 hrs per week

Beach Gate keeper 4 days per week

Lifeguards full time 30 hrs per week, part time 20 hrs per week

Councilman Ruliffson and Councilman Coletti thanked the beach committee for a job well done.

RES# 49 ACCEPT JOB DESCRIPTION FOR BEACH EMPLOYEES

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On motion by Councilman Coletti seconded by Councilman Van Allen the following resolution was ADOTPED 5 AYES (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

RESOLVED that the Mayfield Town Board set the following job descriptions for the following positions

LIFEGUARD

WORK HOURS – The Beach Lifeguard is a full time or part time position. The full time position allows for up to 37.5 hours per week while the part time allows for up to 20 hours per work week.

RESPONSIBILITIES

1. Provide valid training certification
2. Follow the provided Emergency Action Plan flowchart in the case of any emergency.
3. Wear approved bathing apparel, including t-shirts provided by the Town of Mayfield
4. Pay period is biweekly, from Saturday to Friday and paychecks will be distributed on the following dates:
5. Full time Beach Lifeguards will be scheduled during the hours of 11am to 6Pm Monday through Friday and 11am to 7pm on Saturdays and Sundays.
6. Full time Beach Lifeguards are allowed a ½ hour lunch break and shall be scheduled between 2pm and 3pm while no other full time Beach Lifeguard is on lunch break.
7. Part time Beach Lifeguards will be scheduled from 11am to 3pm or from 2pm to 6pm. This will provide a 1 hour overlap to cover the lunch breaks allowed for the 2 scheduled Full time Beach Lifeguards of that day.
8. A beach lifeguard will be seated in each tower at all times. The remaining beach lifeguard will be present on the beach at all times and shall perform all beach front maintenance and cleanup which includes, but is not limited to the following:
 - A. Removal of any and all rocks
 - B. Removal of any and all weeds
 - C. Make any necessary swim boundary line adjustments
 - D. Rake the sand
9. Bring a walkie- talkie to the” Lifeguard of the Day” tower.

Other:

1. Lifeguards are not allowed to use cell phones, reading material, portable gaming devices or any other distractive devices while on duty

BEACH DIRECTOR

WORK HOURS- The Beach Director is a full time position which requires up to 37.5 hours per work week. The Beach Director will fulfill the responsibilities of the Beach Gatekeeper 3 days per week, satisfying either 19.5, 20.5 or 21.5 hours of the Beach Director position, depending on the days worked. The Beach Director will fulfill the responsibilities of Beach caretaker two days per week, satisfying 8 hours of the Beach Director position. This maximizes the on-site hours at 29.5. The other 8 hours may be fulfilled off- site by completing management duties or by attending emergency calls at the beach when not present and called upon.

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RESPONSIBILITIES:

1. Create schedule for all Beach employees
 - A. Beach Director will create the schedule each week for the Beach Director, Beach Lifeguards, Beach Gatekeeper and the Beach Caretaker.
 - B. Work week starts on Saturdays and ends Fridays
 - C. Work period to be 40 hours or less
 - D. Verify Time Sheets and complete all beach employee time cards for submission to the Beach Director's signature of approval to Mayfield Town Hall by noon on Friday's of ending pay period weeks and Monday's of off pay period weeks.
2. Oversee petty cash and report
3. Verify opening and cleanup procedures daily of the Beach Lifeguards, Beach Gatekeeper and the Beach Caretaker as per their respective Job Description.
4. Verify log book entries daily.
 - A. beach Director is to initial the log book to approve validity of entries
5. Verify proper certification of Beach Lifeguards
6. Manage the daily responsibilities of all Beach Lifeguards, Beach Gatekeeper and the Beach Caretaker as per their respective Job Descriptions
7. Advise beach committee members what equipment needs to be ordered prior to the season opening day.
8. Meet with Mayfield Youth program director or liaison to establish common safety guidelines and responsibilities for the beach and Recreational Program staff.
9. Account for and maintain all beach equipment
 - A. Verify the beach cell phone is charged and ready for use in case of emergency at all times.

BEACH CARETAKER

WORK HOURS- The beach caretaker is a part- time position from 11am to 2pm allowing for up to 4 hours per day 5 days per week or 20 hours per work week.

RESPONSIBILITIES

1. General upkeep of entire beach property.
 - A. Prepare the beach for daily opening by performing beach front maintenance which includes, but is not limited to the following:
 1. Removal of any and all rocks
 2. Removal of any and all weeds
 3. Make any necessary swim boundary line adjustments
 4. Rake the sand
 - B. Prepare the beach for daily opening by performing grounds cleanup daily including all litter collection and proper disposal.
 - C. Mow and string trim the grounds when necessary
 - D. Maintain changing room which includes, but is not limited to floor cleaning, wall cleaning and light building maintenance and repairs
 - E. Maintain gate house which includes, but is not limited to general cleaning and light building maintenance and repairs.

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- II. Cover the Beach Gatekeeper daily from 1:30pm to 2pm while they are on their lunch break.

GATEKEEPER

WORK HOURS- The Beach Gatekeeper is a part time position 4 days per work week during the hours of 11am to 6pm Monday through Friday and 11am to 7pm on Saturdays and Sundays.

RESPONSIBILITIES

- I. Manage admittance to the Mayfield Beach
 - A. Allow admittance to those who possess a valid beach permit issued by the Town of Mayfield
 - B. Advise those who do not possess a valid beach permit how to obtain one from the Mayfield Town Clerk's office and their hours.
 - C. Disallow access to anyone who does not possess a valid beach permit.
- II. Close main gate at the end of the day once the beach has been cleared,
- III. Contact 911 if advised by any Beach Lifeguard to do so with supplied cell phone.

Councilman Humphrey reported that the emergency action plan has been updated.

RES# 50 ACCEPT EMERGENCY ACTION PLAN

On motion by Councilman Ruliffson seconded by Councilman Coletti the following resolution was ADOPTED 5 AYES (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

RESOLVED that the Mayfield Town Board approves the updated emergency action plan as submitted.

RES# 51 AUTHORIZE CLERK TO ADVERTISE FOR BEACH POSITIONS WITH APPLICATIONS TO BE RETURNED BY APRIL 1, 2011

On motion by Councilman Van Allen seconded by Councilman Coletti the following resolution was ADOPTED 5 AYES (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

RESOLVED that the Mayfield Town Board authorizes the Town Clerk to advertise for beach positions with application due by April 1, 2011.

RES# 52 SET OPENING AND CLOSING DATES FOR THE BEACH FOR 2011

On motion by Councilman Van Allen seconded by Councilman Ruliffson the following resolution was ADOPTED 5 AYES (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

RESOLVED that the Mayfield Town Board approves to set the opening date for the Town Beach as June 18, 2011 and a closing date of September 5, 2011.

RES# 53 SET RATE OF PAY FOR BEACH EMPLOYEES

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On motion by Councilman Coletti seconded by Councilman Humphrey the following resolution was ADOPTED 5 AYE (Argotsinger, Coletti, Humphrey, Ruliffson, and Van Allen)

RESOLVED that the Mayfield Town Board approves to set the rate of pay for the following beach positions for 2011. Beach Director \$471.00 per week, Gate keeper \$9.00 per hour, Care Taker \$10.00 Per hour, Lifeguards \$10.19 per hour.

Councilman Van Allen suggested having day passes available, A discussion followed with the board tabling the discussion.

RES# 54 SET TIMES/ DATES FOR CLEAN UP DAYS

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 5 AYE (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

RESOLVED that the Mayfield Town Board approves to set May 12-14 as cleanup days for the Town of Mayfield. The cleanup will be Thursday/ Friday from 7am to 6pm and Saturday from 7am to 1pm.

RES# 55 APPOINTMENT OF ALTERNATE MEMBER TO PLANNING BOARD

On motion by Councilman Coletti seconded by Councilman Van Allen the following resolution was ADOPTED 5 AYE (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

RESOLVED that the Mayfield Town Board approves to appoint James Beach as alternate to the Planning Board effective March 3, 2011 to December 31, 2011.

RES# 56 APPROVAL OF SUPPORT OF AATV FOR TOWN OF LONG LAKE

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 5 AYES (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

Supervisor Argotsinger reported that the Adirondack Park Local Government Day conference will be held on March 22 & 23 if anyone is interested.

Supervisor Argotsinger reported that Tim Munn fro the Hoye Insurance Agency had contacted him and would like to make a presentation to the board. A brief discussion was held and Supervisor Argotsinger will set up a meeting for this.

On motion by Councilman Van Allen seconded by Councilman Coletti the meeting was adjourned at 7:47 PM 5 ayes (Argotsinger, Coletti, Humphrey, Ruliffson, Van Allen)

Respectfully Submitted:

Dorothy Hart, Town Clerk RMC

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