

WORKSHOP MEETING, MARCH 4, 2010

A workshop meeting of the Mayfield Town Board was held on Thursday, March 4, 2010 at the Municipal Complex 28 N School Street, Mayfield. The meeting was called to order at 7PM and opened with the Pledge of Allegiance led by Richard Argotsinger.

PRESENT: Supervisor Richard Argotsinger
Councilman Vincent Coletti
Councilman Thomas Ruliffson
Councilman Steve Van Allen

ABSENT: Councilman Shawn Humphrey

Others Present: Mel Dopp Highway Superintendent

PUBLIC- No one spoke at this time.

Supervisor Argotsinger reported that Town Clerk Dorothy Hart will be out of the office until March 16th recovering from surgery.

RES# 45 APPROVE TOWN CLERK/ DEPUTY CLERK TO ATTEND CONFERENCE

On motion by Councilman Van Allen seconded by Councilman Coletti the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1

ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves for Town Clerk and Deputy Clerk to attend the New York State Town Clerk's Conference in Saratoga on April 26-27th.

TOLMANTOWN ROAD- Supervisor Argotsinger reported that he had received a call from Tami Miller from the Southern Adirondack Snowmobile Club regarding Tolmantown Road. Someone (not a logger) is plowing beyond where the town stops. They would like him to stop so they can groom the trail as they are paid per mile by the state for the distance they groom. In checking with Attorney Greco he stated there is nothing we can do unless he is damaging the road. Councilman Ruliffson doesn't think we should get involved, unless there is damage to the road. Mel will check the road before we make a final decision.

BEACH- Supervisor Argotsinger reported last year Chuck and Amy Goebel were director and assistant director with the assistant director as an unpaid position, felt they did a very good job and would like to continue with them. Also last year we didn't get the permit until late and would like to get all necessary paperwork earlier this year.

RES# 46 APPROVE DIRECTOR AND ASSISTANT DIRECTOR FOR BEACH

ON MOTION BY Councilman Coletti seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1

ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves the appointment of Charles Goebel as director and Amy Goebel as assistant director of the town beach for 2010.

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SCHOOL STREET BRIDGE- Supervisor Argotsinger reported that he had received 2 phone calls from Marina's about the bridge being closed most of the summer. They would like to have a least one lane to be opened. Mel stated that we are waiting for the bid announcement, but it is definite for this summer. Hudson River has Okayed it and is waiting for more information. DEC has given a permit for the work. We will bid for blacktop separately. We can't do one- way traffic because there is not enough room. It's going to be difficult for emergency equipment to maneuver through, but we have no choice it has to be replaced. We can't do it when school is open so summer is the best time.

RES# 47 APPROVE TO PURCHASE COMPUTER MONITOR

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 4AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves to purchase a new computer monitor for the Assessor Clerk's office from Creative Computers in the amount of approximately \$150.00.

CLEANUP DAYS- In the past we have had spring and fall cleanup days, but solid waste is only allowing each municipality to have one cleanup weekend per year.

RES# 48 SET DATE / TIMES FOR CLEAN UP DAYS

On motion by Councilman Ruliffson seconded by Councilman Coletti the resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Town of Mayfield sets the date of Thursday May 13 through Saturday May 15 as clean up days for the Town of Mayfield. The hours of operation will be Thursday and Friday 7AM-5PM and Saturday 7AM-12 noon.

Supervisor Argotsinger reported that the town had received some calls inquiring if there is a discount for senior citizens from Time Warner Cable. Councilman Humphrey inquired into this and Time Warner Cable does not offer a senior discount rate.

Supervisor Argotsinger reported that he had received a call from Marge Jones regarding her niece would like to intern at the court. A discussion was held on the subject and Attorney Greco had reviewed the confidentiality law.

RES# 49 APPOINT MOLLY A ZULLO INTERN

On motion by Councilman Coletti seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves to appoint Molly A Zullo intern at the Town Court, there will be no payment involved.

Mel Dopp Highway Superintendent inquired on the \$2,000 spending limit without prior approval except daily supplies of salt, fuel, blacktop, equipment. Attorney Greco felt the

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town board could amend the resolution to change it to #3, 0000. Mel questioned how it was listed in the budget. Mel will try to get a copy of another town's resolution regarding this. The subject was tabled until a future meeting.

INVENTORY- A discussion was held on the policy for inventory. The current amount is \$500.00 Councilman Coletti would like to see the amount lowered to \$200.00. Supervisor Argotsinger reported that everything in the past had a sticker put on it but we ran out of stickers. Councilman Van Allen reported that is why there was confusion over the snow blower and nobody knew where it came from. Town Clerk will contact Derby's regarding stickers. Mel Dopp Highway Superintendent reported that he has an engraving tool and would engrave anything that couldn't be labeled. .

RES# 50 LOWER AMOUNT OF INVENTORY TO \$100.00

On motion by Councilman Van Allen seconded by Councilman Ruliffson the following resolution was **ADOPTED 4 AYES** (Argotsinger, Coletti, Ruliffson, Van Allen) 1 **ABSENT** (Humphrey)

RESOLVED that the Mayfield Town Board approve to change the amount from \$500.00 to \$100.00 in the Personal Property/ Fixed Assets Accountability Policy section 5 perpetual inventory 1A1. Personal property valued at \$100.00 or more shall now be included in the inventory.

RES# 51 RESTRICT TRAFFIC ON NINE MILE TREE ROAD

On motion by Councilman Ruliffson seconded by Councilman Coletti the following resolution was **ADOPTED 4 AYES** (Argotsinger, Coletti, Ruliffson, Van Allen) 1 **ABSENT** (Humphrey)

RESOLVED that the Mayfield Town Board approves that there will be no commercial traffic allowed on Nine Mile Tree Rd.

Supervisor Argotsinger reported that a letter was sent to the Smith's on Third Ave in Broadalbin from the town Attorney. Mel Dopp Highway Superintendent reported the wording was not quite correct and had phoned them but hasn't heard back from them. Stated they may be selling property and we should have a resolution in case they do sell.

RES# 52 STORAGE OF TITLES

On motion by Councilman Coletti seconded by Councilman Ruliffson the following resolution was **ADOPTED 4 AYES** (Argotsinger, Coletti, Ruliffson, Van Allen) 1 **ABSENT** (Humphrey)

RESOLVED that the Mayfield Town Board approves that titles to equipment and all vehicles owned by the Town of Mayfield are to be stored with the Town Clerk in the appropriate storage room. All title maintenance shall be the responsibility of the Supervisor or Deputy Supervisor with Town Board approval which includes, but is not limited to title updates and changes or corrections. The Highway Superintendent will still register all vehicles.

Mel Dopp Highway Superintendent reported that he may get rid of truck NO.2 this year and maybe the tractor that is stored at the dump we can do it together and advertise at the

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same time. Will be paving School Street after the bridge is finished and will also do Griffis Road. Also may wish to purchase equipment to shoulder roads, saw and a York rake. If we rent a machine to shoulder the road it will cost between 180- 280 per day.

HEALTH INSURANCE is available to employees, but different hours are required for different positions.

RES# 53 SET WORK WEEK FOR HEALTH INSURANCE

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves to set 25 hours as the minimum work week to obtain health insurance from the Town of Mayfield.

A discussion was held on coverage for employees. The current resolution states that after 20 years of employment the employee will receive 100% current health insurance plan. It was decided to change this to up to 65 years of age and then change to Medicare supplement. Also discussed required waiting period of 30 to 60 days or 90 days.

RES# 54 SET WAITING TIME FOR INSURANCE

On motion by Councilman Van Allen seconded by Councilman Ruliffson the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves that insurance would be available after 60 days employment, elected officers would get immediate coverage and 20 yr employees would get 100% coverage until 65 years of age, then change to Medicare supplement.

RES# 55 SET COVERAGE FOR EMPLOYEES

On motion by Councilman Ruliffson seconded by Councilman Van Allen the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Town of Mayfield shall provide health insurance as to the current town health plan for those town employees that work a minimum of 25 hours per week. The town will pay 90% for single, 50% for two person or 50% for family coverage of the current town health plan, the town will continue the policy of 100% coverage of retired employees with 20 years of continued service to the town. At age 65 all retirees will be changed to the Medicare Supplement insurance that is the Town Health Plan, receiving 100% coverage on this supplement plan. All highway employees that are members of the Union will receive health coverage as to the Union contract in effect at that date. There will be a 60 day wait period for all new town employees wanting health insurance coverage.

ACCOUNTING OF RECORDS- In the past we have done it ourselves or had someone come in to do the accounting. It should be done by an auditor occasionally. We could contact someone and ask what their charge would be for a professional audit, but this

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year we will do it ourselves. Councilman Ruliffson stated he felt it is difficult to do especially for the justices. Supervisor Argotsinger reported that we will come in at 6PM on April 15th to work on this.

Court- The court system has awarded us a grant of \$9599.52 for security at the court building. This is for a total of four cameras and an alarm system. This money is for the court building, but maybe we can get some coverage at the highway department at the same time.

ASSESSOR- Supervisor Argotsinger reported that our current Assessor will be leaving on July 30 and the Town of Northampton is not interested in sharing an assessor. Frank Parker stated previously that there would be no advantage to Mayfield to share someone even though it is easier for the state. We will need to advertise and hire our own part time (25 hrs per week) assessor. This position will be eligible for health insurance. A suggestion was made that we set the salary lower than what our present assessor is receiving for two reasons, 1 it is someone new and 2 we need to hire someone 4-6 weeks before our present assessor leaves so they can overlap. Discussion was held on vacation time, and it was decided to get a job description from Real Property Office.

RES# 56 AUTHORIZE TO ADVERTISE FOR ASSESSOR POSITION

On motion by Councilman Van Allen seconded by Councilman Coletti the following resolution was ADOPTED 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

RESOLVED that the Mayfield Town Board approves to advertise for a part time assessor for the Town Of Mayfield.

On motion by Councilman Van Allen seconded by Councilman Coletti the meeting was adjourned at 8:45 PM 4 AYES (Argotsinger, Coletti, Ruliffson, Van Allen) 1 ABSENT (Humphrey)

Respectfully Submitted:

Virginia Hall, Deputy Clerk

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