

REGULAR MONTHLY MEETING MARCH 13TH 2018

The regular meeting of the Mayfield Town Board was held on March 13th 2018 at 6:30 PM at the Mayfield Municipal Complex, 28 N. School St. Mayfield NY 12117 and opened by Supervisor Argotsinger with the Pledge of Allegiance.

PRESENT: Supervisor Richard Argotsinger
Councilman Vincent Coletti
Councilman Jack Putman
Councilwoman Roberta Ricciardi

ABSENT: Councilman Thomas Ruliffson

ALSO PRESENT: Mike Stewart, Nathan Matthews

PUBLIC COMMENT: None at this time.

DEPARTMENT REPORTS:

CEO Mike Stewart submitted his report stating he issued 3 permits in February. There were 5340 visits to the Town Website. The Planning Board held a Public Hearing on the 4 lot RV Park being proposed by John Papa on Lakeside Dr. on February 21st and approved a special use permit.

The Planning Board will hold three public hearing next Wednesday; one for a 4 lot subdivision on property owned by Patrick Emrick on Diamond Hill Rd, one for the construction of a 70x100 pole barn style building for washing and storage of trucks at School House Pools on Patch Rd. and one for the construction of a 36x44 foot garage for a boat repair and storage business at 182 Paradise Point Rd. next to the residence of Adrien Zambella.

HIGHWAY SUPERINTENDANT: Absent, left report. Mel Dopp states bridges on Tomantown Rd. are unsafe, roads out for paving bids are Handy Rd, Town Rd, and Burr Rd. Also out patching, plowing, sanding roads.

SUPERVISOR: Supervisor Argotsinger stated that he attended all County Meetings as required.

OLD BUSINESS:

HEALTH INSURANCE POLICY

RES# 53 On motion by Councilwoman Ricciardi, seconded by Councilman Coletti the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board adopts the following Health Insurance Policy for Retirees:

*For purposes of this policy term employee shall refer to: Union and Non-Union employee, appointed, and elected official.

A. Coverage: The Town will make available health insurance to any eligible full-time (minimum 30-hour week) employee who was hired on or before January 1 2003 and who retires from the Town. This policy shall also apply to current retirees. Any employee hired after January 1, 2003 is not eligible for post-employment health benefits.

B. Eligibility:

1. Employee must have considered a full-time Town employee (minimum 30-hour week).
2. Employee must have completed 20 or more consecutive years of full time service with the

Town.

3. Employee must have met all requirements for entry into the NYS Retirement system.
- C. Premium Payment: Upon completion of at least 20 consecutive years of full time service, the Town will pay the full premium of single health insurance coverage for an eligible individual. Any additional coverage shall be paid by the retiree.
- D. Plan: The Town will make available the same medical insurance plans offered to the current employees. The Town Board may change the plans at any time, including, but not limited to, type of coverage, retiree contributions, and type of carrier.

Coverage under a health insurance plan made available through the Town will continue until the retiree or eligible family member, as the case may be, meets the eligibility criteria for Medicare coverage, at which time the primary coverage will be provided by Medicare. At that time, the retiree and eligible family members will be required to change insurance plans in order to maintain supplemental coverage provided by the Town.

SHORT TERM RENTALS: A policy was presented to the Town Board to put into place a Local Law, to regulate Short Term Rentals. This will be introduced at the April Meeting and presented as a Public Hearing at the May meeting. If passed this Local Law will take effect 45 days after filing.

HIGHWAY ROAD SPECIFICATIONS-Discussion about Road Standards before the Town will consider taking over any private roads.

INVENTORY-Councilman Coletti has completed inventory for 2018 and is waiting on signatures to submit for filing.

CEMETERY POSITIONS: Interviews for the Gravedigger/Groundskeeper position will be Tuesday March 20th starting at 6:00pm. Discussion as to the salary of the Grave/Groundskeeper position was adequate to the estimated hours involved in Grounds Keeping.

NEW BUSINESS:

WOODLOTS: Discussion on logging off 60+ acres of Town Land at the Sand Hill Rd. Landfill.

ACCOUNTING OF RECORDS: Accounting of Records will be divided up between the Town Board Members.

APPROVAL OF AUD AS PRESENTED:

RES# 54 On motion by Councilman Putman, Seconded by Councilman Coletti the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board approves the Annual Financial Report, 2017 for the Town of Mayfield as received.

TAX NOTICE RESOLUTION

RES# 55 On motion by Councilwoman Ricciardi, seconded by Councilman Coletti the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Town of Mayfield will no longer mail second notices of the yearly Town and County Tax Bills.

APPROVAL OF MINUTES

RES# 56 On motion by Councilman Coletti, seconded by Councilwoman Ricciardi the following resolution as adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)
RESOLVED that the Mayfield Town Board approves the minutes from February 13th and February 27th 2018.

FINANCIAL REPORTS:

TRANSFERS- Dog control- \$ 5400 from contractual

RES# 57 On motion by Councilman Putman, seconded by Councilman Coletti the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board approves the transfer of funds from _____ to _____

TOWN CLERKS REPORT: The Town Clerks report was submitted with fees collected in the A account of \$2,355.00 and the B account of \$1,020.00.

APPROVAL OF VOUCHERS:

RES# 58 On motion by Councilman Coletti, seconded by Councilwoman Ricciardi the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board approves the payment of vouchers in the following accounts for Abstract #3 of 2018.

A	GENERAL TOWNWIDE	\$41,861.90
B	GENERAL OUTSIDE VILLAGE	\$935.91
DA	HIGHWAY TOWNWIDE	\$15,185.53
DB	HIGHWAY OUTSIDE VILLAGE	\$7,672.20
TA	TRUST & AGENCY	\$1,555.40

PUBLIC COMMENT: Bookkeeper Nathan Matthews discussed having all bills sent directly to him to voucher then have signed by department heads.

EXECUTIVE SESSION-EMPLOYMENT HISTORY

RES # 59 On motion by Councilman Coletti, seconded by Councilman Putman the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board moves into Executive Session at 7:51 PM.

RES# 60 On motion by Councilman Coletti, seconded by Councilwoman Ricciardi the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board moves out of Executive Session at 8:20 PM.

A memo will be sent to the Highway Department Employees that the schedule to begin working ten (10) hour shifts for four days a week is to begin the week of April 30, 2018 and to discontinue such work schedule the week of September 24, 2018

Consent to Background and Reference Check

RES# 61 On motion by Councilwoman Ricciardi, seconded by Councilman Coletti the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board will approve Background and Reference Checks on future employees.

RES# 62 On motion by Councilman Coletti, seconded by Councilwoman Ricciardi the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board require all newly hired highway employees to pass a physical ability test specifically designed for their duties and tasks as a condition of their employment. Newly

hired highway employees can be hired contingent of passage of this test. The Town will pay for all testing costs associated with this process. This takes effect immediately-March 13th, 2018

A memo will be sent to the Highway Superintendent stating that the Village of Mayfield has offered their assistance during Town Wide Clean Up Days.

Nepotism Policy discussion-Town Attorney Carmel Greco is working on policy.

Yvonne Putman entered the meeting at 9:10 PM

Discussion on sale of Town Property not covered in the Post Office Lease

PAVING-Agreement to spend Town Highway funds was received to pave the following roads:
Handy Rd for .50 miles; Town Rd for .71 miles;and Burr Rd. for .13 miles.

RES# 63 On motion by Councilman Putman, seconded by Supervisor Argotsinger the following resolution was adopted 4 AYES (Argotsinger, Coletti, Putman, Ricciardi)

RESOLVED that the Mayfield Town Board approves the paving of Handy Rd. for .50 miles, Town Rd. for .71 miles and Burr Rd. for .13 miles.

On motion by Councilwoman Ricciardi, seconded by Councilman Coletti the meeting was adjourned at 9:30 PM

Respectfully Submitted,

Nancy Parker
Town Clerk/RMO